

DeKalb County Soil and Water Conservation District
Meeting Minutes
 May 4, 2011

I. Call to order

John Begun called to order the May meeting of the DeKalb County Soil and Water Conservation District at 7:00 p.m. on May 4, 2011 at the DeKalb County Farm Bureau Center for Agriculture.

II. Attendance (P=Present, A=Absent)

STAFF		DIRECTORS		ASSOCIATE DIRECTORS			
Dean Johnson	<u>P</u>	John Begun	<u>P</u>	Jim Arndt	<u>P</u>	Joel Gerlt	<u>A</u>
Sandra Warner	<u>P</u>	Joe Gulotta	<u>A</u>	Dick Bend	<u>P</u>	Connie Gustafson	<u>A</u>
Mike Richolson	<u>P</u>	Scott Pumroy	<u>P</u>	Ralph Boesche	<u>A</u>	Gordon Kohn	<u>A</u>
Paul Searl	<u>A</u>	Mike Konen	<u>A</u>	Pete Cowan	<u>A</u>	Nick Moore	<u>P</u>
		Roger Wurtz	<u>P</u>	Peggy Doty	<u>A</u>	Dennis Stoia	<u>P</u>
GUESTS				Paul Dreska	<u>A</u>	Paul Taylor	<u>A</u>

III. Approval of Minutes

Scott Pumroy moved to approve the minutes of the April 6, 2011 meeting. Roger Wurtz seconded the motion, motion carried.

IV. Approval of Agenda

Added to the agenda under New Business: Permits, Extension Plaques, Dairy Breakfast. Scott Pumroy moved to approve the agenda with additions for the May 4, 2011 Board meeting. Roger Wurtz seconded the motion, motion carried.

V. Approval of Treasurer's Report

Scott Pumroy reviewed the treasurer's report for the period ending April 30, 2011. Roger Wurtz moved to approve the treasurer's report. John Begun seconded the motion, motion carried.

VI. Approval of Finances

Finances were reviewed. Roger Wurtz moved to approve the payments of listed bills. John Begun seconded the motion, motion carried.

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Amt</u>
3914	4/4	Letterkraft Printers	Envelopes	\$98.92
3915	4/4	Post Master	Postage Machine	\$148.34
3916	4/4	Sandra Warner	Health reimburse	\$78.00
3917	4/5	Dir. of Employ Security	Unemployment tax	\$129.10
3917f	4/4	FirStar	Mar Fed Payroll Tax	\$1,287.70
3918	4/6	Dean H Johnson	PP# 7	\$1,306.79
3918s	4/4	Ill Dept. of Revenue	Mar State Payroll Tax	\$266.92
3919	4/6	Sandra B Warner	PP# 7	\$1,095.64
4070	4/6	Hirschbein Trophies	Envirothon Trophies	\$443.40
4071	4/6	Ollie's	Board Meeting	\$43.75
4072	4/11	Sandra Warner	Envirothon Travel	\$92.82
4073	4/13	Jeff Braun	Reimburse for Fish	\$700.00
4074	4/13	Hintzsche Fertilizer	Vehicle Gas	\$183.07
4075	4/13	Kelmscott	Farm Family Sign	\$65.00
4076	4/13	Dean H Johnson	Retirement	\$1,489.86
4077	4/15	Office Max	Office Supplies	\$115.93
4078	4/15	CJ Graves	Fish Reimbursement	\$6.75
4079	4/18	National City	Visa	\$1,521.03
4080	4/18	Verizon Wireless	Cell Phone	\$13.91
4081	4/20	Dean H Johnson	PP# 8	\$1,306.79
4082	4/20	Sandra B Warner	PP# 8	\$1,095.64
4083	4/21	AISWCD	Dues	\$251.48
4084	4/21	Frontier	Internet and Fax	\$88.20
4085	4/21	Upcycle Products	Rain Barrels	\$2,564.00
4086	4/27	Sandra Warner	Health reimburse	\$30.00

VII. Natural Resources Conservation Service Report

Mike Richolson reviewed activities for April and upcoming activities for May & June.

VIII. Resource Conservation Report

Report was submitted to Board for review of activities for April and upcoming activities for May & June.

IX. Administrative Coordinator Report

Report was submitted to Board for review of activities for April and upcoming activities for May & June.

XI. Natural Resources Education Report

None Given

XII. Natural Resource Inventory Report

None Given

XIII. Correspondence

- Thank you note for dues paid from AISWCD

XIV. Time Sheets

Time sheet for pay periods 7 and 8 were reviewed by Scott Pumroy and approved.

XV. Unfinished Business

Deleting and Adding Associate Directors-There are no set rules in adding or deleting Associate Directors. Directors and Associates can invite people to attend meetings who they feel will be a benefit to the SWCD Board. If Associates are missing several meetings a phone call can be made to see if they are still interested in attending before dropping them from our associate list.

Executive Meeting Rules-Directors can call for a closed meeting at any meeting. No Director can be excluded from the meeting. Closed meetings can be called to discuss salaries, discussion on employees. A majority of a quorum must be present and no decisions can be made in a closed meeting. The meeting must be recorded and someone must take written minutes.

Rock Island Seed Sales-Dean reviewed with the board on what he found out from Rock Island about how they handle seed sales.

Envirothon Update-Sandy updated the board on the 2011 Envirothon.

Lap Top Computer-Roger Wurtz moved to sell the old Lap Computer to Dean for \$75.00. Scott Pumroy seconded the motion, motion carried.

XVI. New Business

CPP Project Approvals – Scott Pumroy moved to accept the request for CPP project for Margery Dreska and George Wallin. Roger Wurtz seconded the motion, motion carried. Scott Pumroy moved to accept the request for CPP project for Robert Bohne and Dale Johnson. Roger Wurtz seconded the motion, motion carried.

June 29th Meeting Date- the June 29th meeting will be held at Dan Sanderson's, 27128 Malta Road in Clare. Dinner will be served at 5:30 and the meeting will begin after Dinner.

Audit/Financial Overview-Scott Pumroy moved to ask Patty Foster to conduct the financial overview of the District. Roger Wurtz seconded the motion, motion carried.

Summer Conference-Summer Conference will be held on July 27-29. Please let Sandy know if you will be attending.

Budget Planning Meeting-Scott Pumroy moved to hold the budget planning meeting on June 28th at 12:00 p.m. Roger Wurtz seconded the motion, motion carried.

Permits- Dean and Mike attended a meeting with DeKalb County about handling Permits for Ditch Cleaning in a floodplain. Scott Pumroy moved to accept the responsibility of the District to handle the Permits and charge a fee of \$150.00. John Begun seconded the motion, motion carried.

Extension Plaques-Scott Pumroy moved to sponsor 2 of the 4-H plaques at \$20.00 per plaque. Roger Wurtz seconded the motion, motion carried.

Dairy Breakfast-Roger Wurtz moved to send \$50.00 Donation for the Dairy Breakfast. Scott Pumroy seconded the motion, motion carried.

XVII. Other

XVIII. Adjournment

Meeting was adjourned at 8:30 p.m. The next meeting of the DeKalb County SWCD Board will be held on **Wednesday, June 29th, 2011 at 5:30 p.m.** at Dan Sanderson Farm, 27128 Malta Road, Clare Illinois.